

# 44<sup>th</sup> ESPEN Congress

Vienna, Austria | 3-6 September, 2022

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

EUROPEAN  
SOCIETY FOR  
CLINICAL  
NUTRITION AND  
METABOLISM

Please complete and send to:  
MCI Suisse SA  
Rue du Pré-Bouvier 9 – 1242 Satigny  
Switzerland

### Sending This Form

- 1) **Complete** this order form
- 2) **Save** this pdf file to your desktop
- 3) **Email** coralie.deleage@wearemci.com and **Attach** this file

## Satellite Symposium Application Order Form And Contract

Company Name

Website

Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number

Address

Postal Code  City  Country

Contact Name  Email

Telephone  P.O. Number If Applicable

- I Wish To Receive An Invoice For 100% Of The Payment (instead of 50% installments)
- I Will Need To Send A Separate Company Sponsorship / Exhibition Agreement To Be Signed

We Wish To Reserve The Following Satellite Symposium Room And Slot:

Saturday 03 September 2022 (Max 3 Per Day)			Sunday 04 September 2022 (Max 3 Per Day)			Monday 05 September 2022 (Max 3 Per Day)		
Room	Cap.	EUR	Room	Cap.	EUR	Room	Cap.	EUR
<input type="checkbox"/> Plenary Halls A1/A2	2500	€55'000	<input type="checkbox"/> Plenary Halls A1/A2	2500	€55'000	<input type="checkbox"/> Plenary Halls A1/A2	2500	€55'000
<input type="checkbox"/> STRAUSS 2&3	985	€49'500	<input type="checkbox"/> STRAUSS 2&3	985	€49'500	<input type="checkbox"/> STRAUSS 2&3	985	€49'500
<input type="checkbox"/> STRAUSS 1	440	€47'500	<input type="checkbox"/> STRAUSS 1	440	€47'500	<input type="checkbox"/> STRAUSS 1	440	€47'500
<input type="checkbox"/> LEHAR 3&4	417	€47'000	<input type="checkbox"/> LEHAR 3&4	417	€47'000	<input type="checkbox"/> LEHAR 3&4	417	€47'000
<input type="checkbox"/> LEHAR 2	208	€46'500						

### Payment Schedule

A minimum of 50% of the total cost will be invoiced upon receipt of booking forms.

Final down payment to be made by 10 June 2022.

5% interest will be charged on any late payments. VAT is not included in the published prices.

### Cancellation Policy

Cancellations and changes to your original booking must be made in writing to MCI.

For cancellations made:

- From confirmation date to 03 March 2022, 25% of the total cost of each item will be retained.
- From 04 March to 05 April 2022, 50% of the total cost of each item will be retained.
- From 06 April 2022, 100% of the total cost of each item will be retained. No refund will be possible.

We hereby agree to pay the required 50% deposit in EURO as soon as we receive the corresponding invoice.

Balance of the payment is to be made at the latest by 10 June 2022. 5% interest on late payment from 1st September if invoices not paid at the time of the Congress set-up.

- I have read and agree with the ESPEN terms and conditions within this document.
- I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.

Date Day  Month  Year 2022 Signature (Name)



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## Mini Satellite Symposium Application Order Form And Contract

Company Name

Website

Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number

Address

Postal Code  City  Country

Contact Name  Email

Telephone  P.O. Number If Applicable

- I Wish To Receive An Invoice For 100% Of The Payment (instead of 50% installments)
- I Will Need To Send A Separate Company Sponsorship / Exhibition Agreement To Be Signed

We Wish To Reserve The Following Mini Satellite Symposium Room And Slot:

#### 12:30-13:30 Sunday 04 September 2022

Room	Capacity	EUR
<input type="checkbox"/> LEHAR 2	208	€15'000

#### 12:30-13:30 Monday 05 September 2022

Room	Capacity	EUR
<input type="checkbox"/> LEHAR 2	208	€15'000

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## Exhibition Application Form And Contract

Company Name

Website

Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number

Address

Postal Code  City  Country

Contact Name  Email

Telephone  P.O. Number If Applicable

We wish to reserve an exhibiting space. Our preferred position are:

Stand No(s): 1<sup>st</sup> choice  2<sup>nd</sup> choice  3<sup>rd</sup> choice  4<sup>th</sup> choice

Square meter space only (Euro \*650 / sq. Meter)

Square meter shell scheme (Euro \*780 / sq. Meter)

We require:  sq. Meters (minimum size 9 sq. Meters)

special note: please specify if your stand must not be located adjacent to a particular competitor.

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## Sponsorship Application Form And Contract

Company Name			
Website			
Contact Name		Email	

### Invoicing Information

Invoicing Company Name			Company VAT Number	
Address				
Postal Code		City		Country
Contact Name			Email	
Telephone			P.O. Number If Applicable	

### We would like to book the following Sponsorship items:

Online Programme	€ 10 000	<input type="checkbox"/>	Notepads & Pens for LLL Courses	€ 4 500	<input type="checkbox"/>	Pre-session Adverts (per parallel session)	€ 5 000	<input type="checkbox"/>
Scientific Sessions Content Capture	€ 13 500	<input type="checkbox"/>	Transportation Pass	Price on Request	<input type="checkbox"/>	Pre-session Adverts (per plenary session)	€ 10 000	<input type="checkbox"/>
E-poster Zone (in Vienna)	€ 10 000	<input type="checkbox"/>	Mobile Device Support Centre	Price on Request	<input type="checkbox"/>	E-poster gallery (on virtual platform)	€ 10 000	<input type="checkbox"/>
Congress Bags Provided by Congress	€ 30 000	<input type="checkbox"/>	Cyber Café	Price on Request	<input type="checkbox"/>	Virtual Device Collection	€ 7 000	<input type="checkbox"/>
Congress Bags Provided by Sponsor	€ 15 000	<input type="checkbox"/>	Hand Sanitising Stations	€ 15 000	<input type="checkbox"/>	Virtual Outdoor Landing Page Branding (per opportunity)	€ 4 000	<input type="checkbox"/>
<b>Final Programme</b>			Meeting Stools	€ 20 000	<input type="checkbox"/>	<b>Congress Platform Push Notifications</b>		
Final Programme Ad (4th cover page)	€ 10 000	<input type="checkbox"/>	Healthy Networking Breaks	€ 6 000	<input type="checkbox"/>	1 Push Notification	€ 1 000	<input type="checkbox"/>
Final Programme Ad (2nd or 3rd cover page)	€ 6 000	<input type="checkbox"/>	Fruit Stations	Price on Request	<input type="checkbox"/>	2 Push Notification	€ 1 800	<input type="checkbox"/>
Final Programme Ad (inside full page)	€ 3 000	<input type="checkbox"/>	Water Stations	Price on Request	<input type="checkbox"/>	3 Push Notification	€ 2 200	<input type="checkbox"/>
Final Programme Ad (inside half page)	€ 2 000	<input type="checkbox"/>	Bag Inserts	€ 3 500	<input type="checkbox"/>	4 Push Notification	€ 2 400	<input type="checkbox"/>
Mini Programme	€ 15 000	<input type="checkbox"/>	Branded Ropes & Poles	Price on Request	<input type="checkbox"/>	Virtual Lobby Branding (per opportunity)	€ 6 000	<input type="checkbox"/>
Lanyards (supplied by sponsor)	€ 13 500	<input type="checkbox"/>	Sponsors e-Drivers to Registered Delegates	€ 5 000	<input type="checkbox"/>	ESPEN Congress Website Push Notifications (per notification)	€ 2 000	<input type="checkbox"/>
Notepads & Pens	€ 12 500	<input type="checkbox"/>	Sponsors e-Drivers to Full Database	€ 10 000	<input type="checkbox"/>	Public Streaming Link	€ 7 500	<input type="checkbox"/>

- We are interested by a hospitality suite, please send us the information when available
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